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RECEIVED 10 January 2024

ACCEPTED 11 March 2024

PUBLISHED 05 April 2024

CITATION

Nielo LCG (2024) A disaster communication plan for Higher Education Institutions in the Island Province of Occidental Mindoro, Philippines. *Front. Commun.* 9:1368221. doi: 10.3389/fcomm.2024.1368221

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A disaster communication plan for Higher Education Institutions in the Island Province of Occidental Mindoro, Philippines

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Natural disasters, as they impede development and exacerbate poverty, have been the foremost concern of developing countries such as the Philippines. With this, the Philippine Disaster Risk Reduction Management Act (RA 10121) highlights the role of Higher Education Institutions (HEIs) in disaster resiliency and requires the incorporation of disaster communication in their institutions. Since disaster communication is considered to be one of the most valuable assets during disasters, academic institutions are provided visibility, credibility, and concrete direction to address chaos and confusion and to secure the safety of their stakeholders. The study created Safeguard Against Natural Disasters of Academes Through Actions (SANDATA), a disaster communication plan for HEIs in Occidental Mindoro to provide disaster communication strategies that can be used by them in securing a disaster-resilient academic environment. The output of this study was materialized using factor and thematic analysis and through the 300 respondents assigned for the quantitative data and 30 respondents assigned for the qualitative data. These findings influenced the disaster communication strategies employed by HEIs under the disaster stages of the Crisis Emergency Risk Communication (CERC) Theory, stakeholders' identified communication challenges as experienced by them, and their recommendations for improving the existing strategies of their institutions.

KEYWORDS

Crisis Emergency Risk Communication Theory, disaster communications, disaster risk reduction management, Higher Education Institutions, mixed-method research

1 Introduction

The nexus between disasters and development interweaves as disasters disrupt development. To illustrate, [Shepherd et al. \(2016\)](#) described disasters as communal risk drivers exacerbating poverty, underdevelopment, and disruption in society. Furthermore, the [Academy of Disaster Reduction and Emergency Management \(2021\)](#) stated that large numbers of deaths and destruction due to weak disaster risk reduction management limit the opportunities to manage risks and strengthen disaster resilience.

As a resolution, the UN Member States adopted the Sendai Framework for Disaster Risk Reduction (SFDRR) 2015–2030 on 18 March 2015, at the Third UN World Conference on Disaster Risk Reduction. SFDRR constituted a global plan for disaster risk reduction and a pivotal strategy for achieving the 2030 Agenda for Sustainable Development ([UNISDR, 2015](#)). This laid down cross-cutting strategies across sectors of development reducing the disaster vulnerability of the poor, most especially in developing countries such as the Philippines ([Atta-ur and Fang, 2019](#)).

To further strengthen its areas toward international standards of disaster risk reduction, the National Disaster Risk Reduction Management Plan of 2020–2030 (NDRRMP) was devised. It was in accord with the mandate of the Philippine Disaster Reduction and Management Act (RA 10121), which provided a strategic direction for disaster risk reduction management in the country (Bollettino et al., 2018).

The Province of Occidental Mindoro's general topography has been identified as prone to typhoon events and susceptible to flooding (Occidental Mindoro PDDRMO, 2022). As evidence, Bautista (2022) attested that Occidental Mindoro State College (OMSC), for example, was reported to have ₱12 million in damage from the aftermath of Typhoon Tisoy and Ursula, which devastated the Province of Occidental Mindoro in December 2019. Consequently, among the disaster risk reduction management strategies, the hotline area and support services received the lowest performance remarks from stakeholders. In addition, they identified that information sharing and press release information were the least perceived competency on DRRM measures on HEIs in Region IV-B.

The consequences of ineffective communication in the forms of confusion, misunderstanding, and false information were observed in three major disasters in the Philippines. For instance, in 2011, the residents of Cagayan De Oro and Iligan were unaware of massive flash floods brought by Typhoon Sendong, thus resulting in thousands of deaths. Within just a year, in 2012, Typhoon Pablo had perished thousands of lives in Mindanao due to unprepared communities and government offices, consequently, failing to follow warnings (Cayamanda and Lopez, 2018). Furthermore, in 2013, Typhoon Yolanda devastated Leyte leaving massive destruction of properties and infrastructures and also causing thousands of deaths. The ineffective communication strategy was identified to be the major drawback. The government and media warnings provided to the community before the landfall were ineffective due to the misunderstanding of the terminology used, that is, "storm surge", resulting in forecast hesitancy and leading people to ignore and hesitate to evacuate (Neussner, 2014).

In summary, it was evident that Higher Education Institutions in the Province of Occidental Mindoro have been facing tremendous challenges in the execution of disaster communication. With regard to this, with the HEIs' substantial resources, Ahmad (2007) observed that universities and colleges in the Philippines are capable of utilizing education and communication to secure a safe learning environment for its stakeholders, mitigating risks, and improving the disaster resiliency of the community. Furthermore, Hardiyanto and Pulungan (2019) stated that the Philippine Disaster Risk Reduction Management Act (RA 10121) mandates the incorporation of disaster communication as a widely utilized arsenal of disaster risk reduction management by government agencies.

Relatively, the National Disaster Risk Reduction Management Plan of the Philippines recognizes the role of HEIs to identify, prevent, mitigate, and recover from disaster impact using public awareness and effective communication (Alejandro, 2019). Whereas, disaster communication can accelerate the process of relaying important information using the best strategy and medium possible. It covers gathering information about the risks from news

or authorities to the community or stakeholders which enables them to act and safeguard or minimize the impact of risks (Boin et al., 2017).

With the intent of strengthening the disaster communication strategies and eventually fostering disaster resilient academic environment in the Province of Occidental Mindoro, this study sought to determine the disaster risk communication strategies of HEIs in the province in the five stages of the Crisis and Emergency Communication Theory, identify communication challenges as experienced by stakeholders, and gather their experiences and recommendations to improve existing strategies of their institutions. The findings gathered were used as a basis to craft a disaster communication plan for HEIs in Occidental Mindoro entitled "Safeguard Against Natural Disasters of Academes Through Actions" or SANDATA as an acronym borrowed from a Tagalog word, which means a tool used as a weapon to defend or protect.

2 Materials and methods

In the following sections, the study objectives, the theoretical framework, the methodology used in the study, the research design, the study subjects and data gathering procedure, and statistical techniques were described.

2.1 Research objectives

This study aimed to propose a disaster communication plan for Higher Education Institutions of the Province of Occidental Mindoro. Specifically, the study has the following study objectives:

1. To determine the communication challenges experienced by stakeholders in Higher Education Institutions during disasters considering the following:
 - a. Individual factors
 - b. Socio-structural factors
 - c. Situational factors.
2. To ascertain how stakeholders of Higher Education Institutions experience communication challenges during disasters as follows:
 - a. Academic/Administrative Officials
 - b. Faculty and Employees
 - c. Students.
3. To identify the strategies that can be determined for disaster communication according to the crisis emergency communication model across stages:
 - a. pre-crisis
 - b. initial event
 - c. maintenance
 - d. resolution

- e. evaluation.
4. To understand how these disaster communication strategies can be further improved according to HEI stakeholders.
5. To discover what communication plan can be generated and proposed for Higher Education Institutions in the Province of Occidental Mindoro based on the study's findings.

2.2 Theoretical framework

This study was anchored in the Theory of Crisis and Emergency Risk Communication (CERC) of Reynolds and Seeger in 2005. Reynolds and Seeger suggested that this five-stage theory was merged for public safety practices and mature areas of risk and crisis communication addressing crisis development and disaster management. It was designed to build capacity for public health safety practitioners and disaster managers. It has been used repeatedly to address disasters and public health crises such as Bird flu, Ebola, uranium exposures, chemical spills, humanitarian emergencies such as the 9/11 bombing and the 2001 Anthrax terrorist attack, and calamities such as typhoons (Thomas et al., 2016).

The Crisis and Emergency Risk Communication model is a tool that will help communicators manage complex events (Veil, 2008) as it is categorized into five stages: *pre-crisis*, *initial event*, *maintenance*, *resolution*, and *evaluation*. Each stage provides a broad set of strategies and suggestions for communication. It further discusses who should be seen as the most exigent public at each stage and the types of messages that should be directed to these groups.

2.3 Research design

The study used a mixed-method research design, which is a methodology involving the collection, analysis, and integration of both quantitative and qualitative research in a single study or a longitudinal program of inquiry (Creswell, 2007). The purpose of this form of research is that both qualitative and quantitative research, in combination, provide a better understanding of a research problem or an issue than either of the research approaches alone. Generally, the advantages of one type of data often mitigate the disadvantages of the other.

2.4 Research area

The study was conducted in the Province of Occidental Mindoro, Philippines, situated in the MIMAROPA region. The Province of Occidental Mindoro is a disaster-vulnerable community with its development geography facing poverty and climate change. It is situated in the western part of Mindoro Island with all of its 11 municipalities situated along the coastlines of the West Philippine Sea. With this, storm surges, strong typhoons, and frequent flooding have caused damages/losses to lives and properties, education, agriculture, and infrastructure in

the province (Provincial Development Plan of Occidental Mindoro, 2014).

Occidental Mindoro, being part of the Philippines, is always vulnerable to different types of disasters, and there is an imminent need for effective disaster communication strategies for the HEIs in the province. To clearly show the vulnerability of stakeholders to different types of disasters and the immediate demand for effective disaster communication strategies for the HEIs in the province, Figures 1–4 show the susceptibility maps of the Province of Occidental Mindoro in terms of the flood, landslide, storm surge, and earth movement due to the presence of fault line (PDRMO, 2014).

2.5 Research respondents

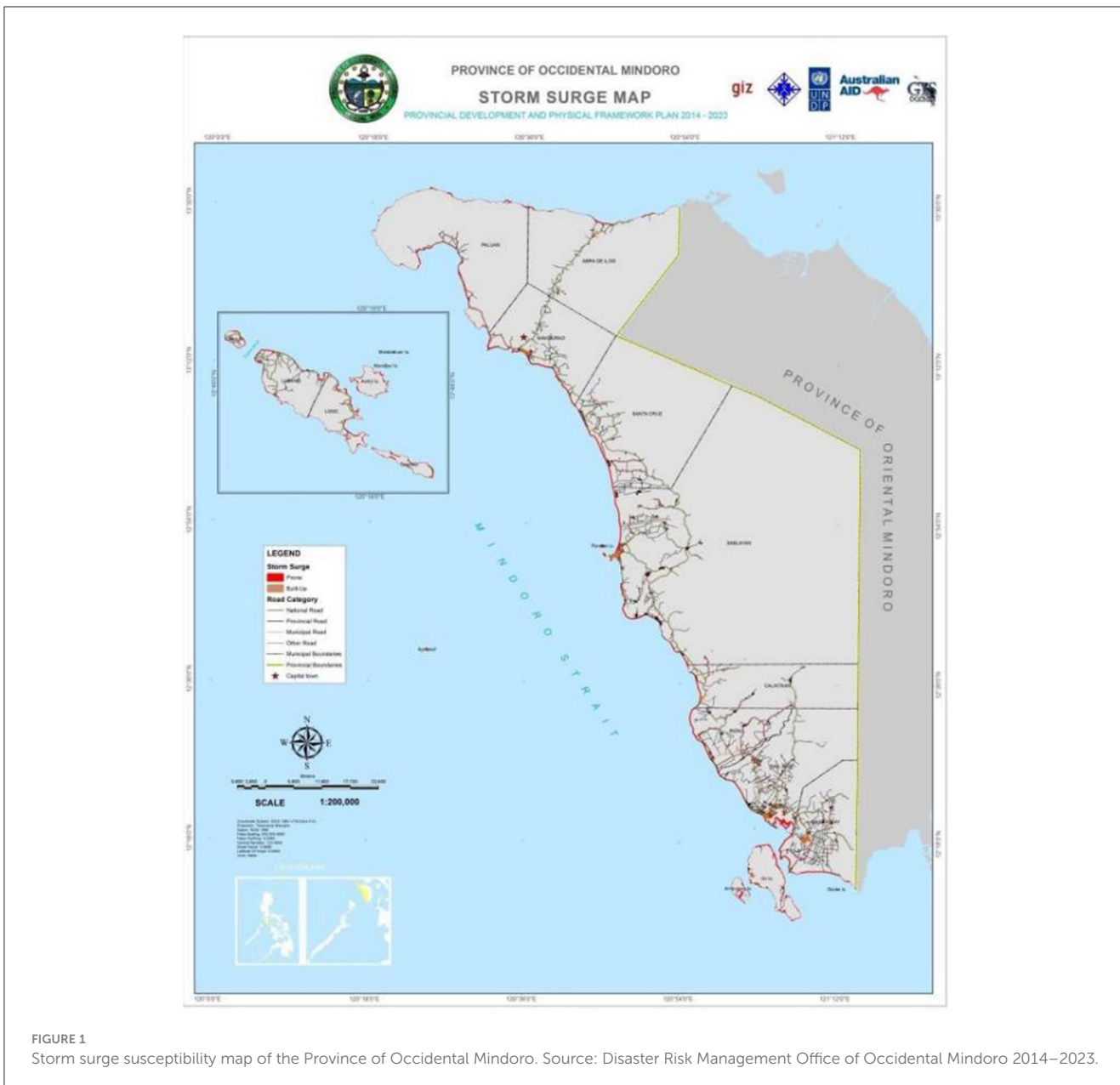
The study focused on the 10 Higher Education Institutions of Occidental Mindoro, namely as follows: Occidental Mindoro State College (OMSC) and its six campuses situated throughout different municipalities in the province, namely, campuses of Labangan, San Jose, Murtha, Sablayan, Mamburao, and Lubang Island; the Divine Word College of San Jose (DWCSJ); Philippine Central Islands Colleges (PCIC); Polytechnic University of the Philippines -Sablayan (PUP), and Colegio De San Sebastian (CDSS) (CHED, 2021).

Table 1 shows the list of recognized Higher Education Institutions in the province by the Commission on Higher Education along with their disaster topography. This table depicts the vulnerability and disaster risks that HEIs and their stakeholders may encounter.

Three different sets of respondents, namely, the academic and administrative heads, faculty members/employees, and students, provided the necessary data to be analyzed in answering the research questions. Based on the total number of stakeholders from the 10 HEIs and using the Raosoft Sample Size calculator, 300 respondents were taken as the sample for the study. The sample size was distributed through stratified random sampling for the quantitative data collection.

Out of 300 respondents selected for the quantitative data, 17.6% are aged in the range of 20–29 years, 36% are aged in the range of 30–39 years, 30.8% are aged in the range of 40–49 years, and 15.6% are aged in the range of 50–59 years. The female respondents were 44.8%, while the male respondents were 55.2%. The married respondents were 36%, while the single respondents were 64%. Respondents who have 1–5 years of work experience is 48%, who have 6–10 years of work experience is 12.8%, who have 16–20 years of work experience is 6.4%, who have 25–30 years of work experience is 1.2%, who have 26–30 years of work experience is 3.2%, and those who were full-time students is 28.4%. Some of the students were also working on a part-time basis.

For the qualitative data, the participants consisted of one academic and administrative head, one faculty member, and one student from each respondent set. Notably, 10 HEIs were selected purposively, thus making a total of 30 respondents. For gathering the qualitative data, the researcher personally visited the schools where they were located. Permission and approval were obtained in



advance from the school head or campus before the conduct of face-to-face interviews and focused group discussions. Participants were requested to attend and participate in the focused group discussion and if the participant could not attend the focused group discussion due to unavailability and time constraints, then direct interview was conducted individually.

2.6 Research instrument

For the quantitative approach, a researcher-made survey instrument guided and enriched by existing literature and instruments on disaster communication, which were subjected to validation and reliability tests, was used. It was used to gather

quantitative data from administrators, faculties, and students. Whereas, for the qualitative approach, a semi-structured interview guide was used. The survey instrument and interview guide were subjected to validation and a pilot study was performed to establish the reliability of the survey instrument.

The survey instrument was designed as follows: Part 1 determined the profile of academic and administrative officials according to sex, age, the highest educational attainment, and position in the Higher Education Institution with the years of service. Likewise, it is set to identify the faculty member's sex, age, the highest educational attainment, department, and the years of service. The profile of students was determined according to their sex, age, year level, and course.



FIGURE 2
Flood susceptibility map of the Province of Occidental Mindoro. Source: Provincial Disaster Risk Management Office of Occidental Mindoro 2014–2023.

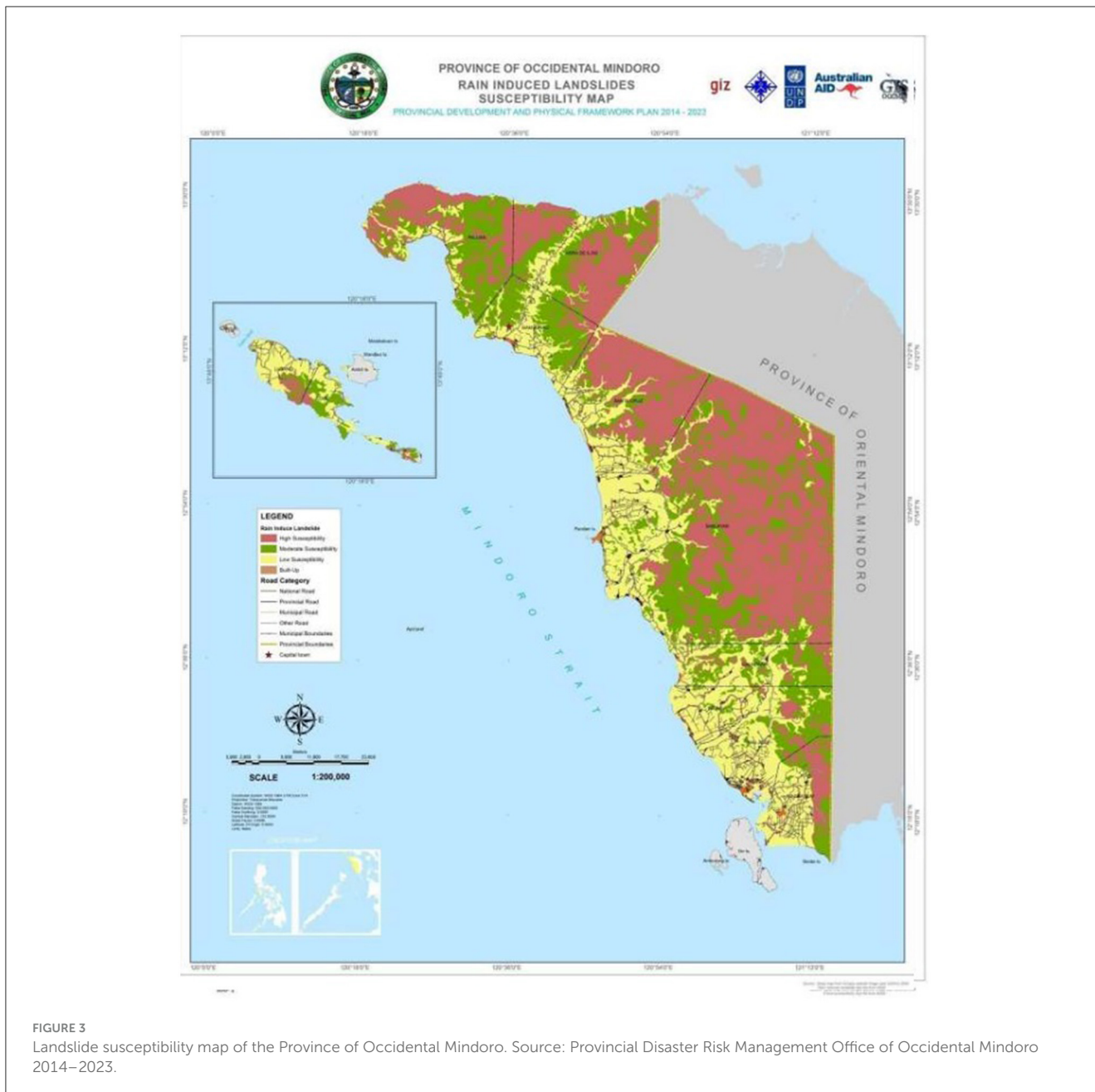
Part 2 determined the communication challenges experienced by stakeholders in Higher Education Institutions during disasters considering individual factors, sociocultural factors, and situational factors using the Likert scale of 4–1 where 4 is a very high extent and 1 is a very low extent.

Part 3 ascertained the disaster communication strategies in the stages of the Crisis Emergency Risk Communication Theory in terms of pre-crisis, initial event, maintenance, resolution, and evaluation using the Likert scale of 4–1 where 4 is a very high level and 1 is a very low level of implementation.

For the qualitative approach, a semi-structured interview guide was used. Thus, in addition to the previously prepared questions, additional and follow-up questions were asked. This was Part 4 of the data-gathering instrument.

Part 4 was an open-ended question using a face-to-face interview directed to gather and analyze the recommendations of the respondents and to include the researcher’s insights and lessons learned to improve the disaster communication strategies in their respective Higher Education Institutions.

Before the distribution of the research instrument, permission from the school heads and campus directors was obtained. The researcher personally distributed and collected the research instruments for nearby campuses. The researcher personally answered and responded to the queries of the respondents. The respondents were requested to answer the instrument within 1 week and the responses will be collected thereafter. For the OMSC Lubang Campus which is situated in an island municipality of the province, one of the school officials assisted the researcher



in the distribution of the instruments. The questions from the respondents were forwarded to the researcher whose response was immediately provided.

2.7 Mode of analysis

The communication challenges experienced by the stakeholders and disaster communication strategies were measured using descriptive analysis through weighted mean and standard deviation. Factor analysis was used to identify the observed variables that directly affect the latent variables. Regression analysis was also used to determine and measure the effect of communication factors on the disaster communication

strategies and Statistical Package for Social Sciences was used for the statistical analysis.

A semi-structured interview guide was used to gather narrative data. After the interview, qualitative data were analyzed using the thematic analysis. Direct Interview with the administrators was carried out personally and interviews with the faculty and students was executed using focused group interviews.

The results of the qualitative and quantitative analyses along with the results from data mining, which was performed by the researcher from the files and records requested to the HEIs and Provincial Government of Occidental Mindoro, were the basis for the formulation of a Disaster Communication Plan for the HEIs of the Province of Occidental Mindoro.

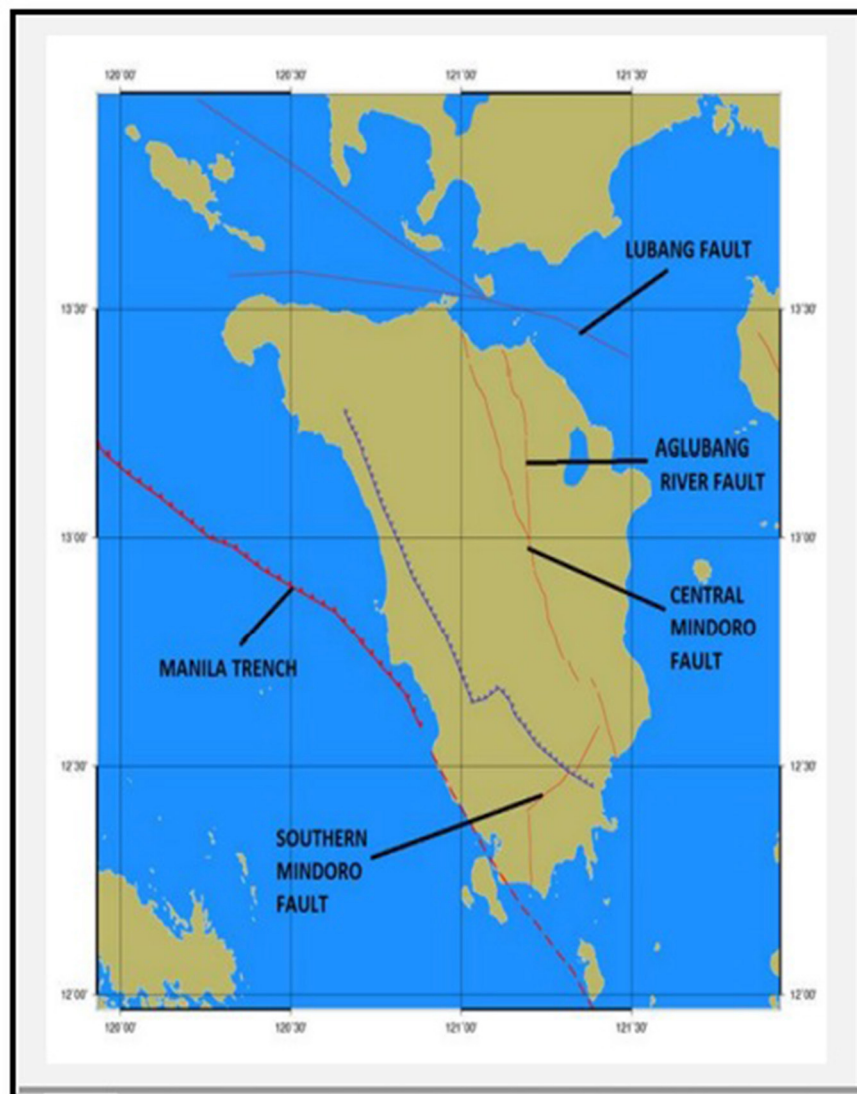


FIGURE 4
Mindoro fault lines and trenches map. Source: Provincial Disaster Risk Management Office of Occidental Mindoro 2014–2023.

3 Results and discussion

3.1 Communication challenges experienced by HEI stakeholders

The communication challenges experienced by the HEIs' stakeholders in Occidental Mindoro are categorized into three groups, namely individual factors, sociocultural factors, and situational factors (Hansson et al., 2020). These factors are labeled as contributing to communication challenges that the public faces during a disaster and should be managed carefully to ensure a successful communication process. During the communication process, the sending of messages fails because it does not reach the receiver due to communication challenges, which are commonly known as noise interference or communication barriers, that

hamper the communication process or at least distort the message (McQuail, 2010).

Table 2 shows that situational factors are perceived as the highest communication challenge experienced by stakeholders. Most of the HEI stakeholders' adversity during a disaster comes from a specific context of a particular disaster such as the disruption of communication channels due to power outages after the storm's devastation and loss of mobile connection occurring at their respective schools.

To elaborate, the highest pressing communication challenge under individual factors was the inefficiency of the emergency relief application text system. Under the socio-cultural factors, confusion and lack of familiarity by the stakeholders with the jargon used in communication updates and warnings were ranked as top communication challenges. Finally, situational factors pressing

TABLE 1 Higher Education Institutions in Occidental Mindoro.

Higher Education Institution	Location	Topography
Occidental Mindoro State College—Main	Barangay Labangan, Municipality of San Jose	Low-lying flood-prone area
Occidental Mindoro State College—San Jose	Barangay Uno, Municipality of San Jose	Low-lying flood-prone area
Occidental Mindoro State College—Murtha	Barangay Murtha, Municipality of San Jose	Landslide susceptible; low-lying flood-prone area
Occidental Mindoro State College—Sablayan	Barangay Poblacion, Municipality of Sablayan	Landslide susceptible; low-lying flood-prone area
Occidental Mindoro State College—Mamburao	Barangay Tayamaan, Municipality of Mamburao	Landslide susceptible; low-lying flood-prone area
Occidental Mindoro State College—Lubang	Barangay Araw at Bituin, Municipality of Lubang Island	Storm and earthquake-prone area
Divine Word College of San Jose	Barangay Siyete, Municipality of San Jose	Low-lying flood-prone area
Philippine Central Island College	Barangay San Roque, Municipality of San Jose	Low-lying flood-prone area
Polytechnic University of the Philippines	Barangay Buenavista, Municipality of Sablayan	Low-lying flood-prone area
Colegio De San Sebastian	Barangay Ligaya, Municipality of Sablayan	Landslide susceptible; Low-lying flood prone area

Source: Provincial Disaster Risk Management Office of Occidental Mindoro, 2021.

TABLE 2 A summary of communication challenges.

Communication challenges	Mean	SD	Description
Situational factors	3.60	0.365	Very high
Individual factors	2.25	0.279	Low
Social-cultural factors	1.84	0.288	Low
Grand mean	2.56	0.103	High

Scale: 1.00–1.50, very low; 1.51–2.50, low; 2.51–3.50, high; 3.51–4.00, very high.

communication challenges were both loss of internet connection leading to inaccessibility of school social media sites and website and the loss of mobile connection causing an inability to access updates from school administrators and emergency managers.

Overall, communication challenges earned a grand mean rating of 2.56, which is described as high. Situational factors are rated very high with a mean rating of 3.60, while socio-cultural garnered the lowest with a mean rating of 1.84.

3.2 Stakeholders who experienced communication challenges during disasters

The communication challenges experienced during disasters are presented based on the three groups of stakeholders: administrative and academic officials, faculty and employees, and students.

According to the results of the interview, the top communication challenges experienced as shared by the administrative and academic officials during disasters were the affected communication lines hampered by brownouts and slow internet connection intensifying the challenges in the areas of situational factors. Another shared insight that highly contributed to the overall communication challenges encountered by the faculty members and employees was the absence of established communication strategies under a comprehensive disaster communication plan. Furthermore, communication strategies were not formally crafted and written and these are only being

created as and when the need arises. Meanwhile, students shared their sentiments toward their experiences of mostly relying on word of mouth, which may be incomplete, altered, or outdated information coming from unreliable resources because of power interruptions and poor lines of communication.

3.3 Communication strategies on CERC phases

The disaster communication strategies are grouped into five stages: crisis and Emergency Risk Communication (CERC) pre-crisis, initial, maintenance, resolution, and evaluation. CERC is a five-stage theory bounded by principles of crisis communication built to assist disasters, crises, and public health emergencies (Reynolds and Seeger, 2005). It was classified as an internationally recognized arsenal of disaster risk reduction. It was widely utilized to target stakeholders to understand and communicate with each other with a set of planning principles that allow them to communicate with a right and timely message to act in any disaster situation (Palenchar, 2010).

In the study, disaster risk communication strategies were the media and approaches that could be used to effectively and efficiently transmit and receive information and also included were the data collected before and during disasters by the stakeholders of HEIs such as the administrators, faculty and employees, and students during disasters such as typhoons, flooding, earthquakes, and fire.

The most frequently applied communication strategy under the pre-crisis phase is the delivery of reports and constructive messages to faculty members/employees and students. It is based on facts provided by the university/college DRRM Office's verified data and not on feelings or public hearsay. Meanwhile, the most frequently applied communication strategy under the initial phase is to report and coordinate under a Memorandum of Agreement (MOA) with the other response and recovery groups and agencies in times of disaster. These are the local disaster departments, police and fire departments, media, and other personnel whose job is to safeguard the public during emergencies, natural disasters, and outbreaks.

TABLE 3 A summary of communication strategies in CERC phases.

Communication strategies	Mean	SD	Description
Maintenance phase	3.53	0.182	Very High
Evaluation phase	3.41	0.280	High
Resolution phase	3.27	0.114	High
Pre-crisis phase	2.69	0.289	High
Initial phase	2.09	0.219	High
Grand mean	3.00	0.055	High

Scale: 1.00–1.50, very low; 1.51–2.50, low; 2.51–3.50, high; 3.51–4.00, very high.

In terms of the maintenance phase, motivating school faculty members/employees and students to act or remain vigilant through social media campaigns and advisories using vlogs and education advertisements garnered the highest remark from stakeholders among all communication strategies. For the resolution phase, the most utilized communication strategy is explaining to the university/college website and social media accounts what the institution is doing to respond and recover from the disaster and continue to provide updates to establish the school's credibility. Finally, for the evaluation phase, the widely utilized communication strategy is reducing the public issue and media confusion about the disaster that happened through a designated spokesperson assigned to communicate effectively in disseminating information.

In general, Table 3 shows that among all phases of crisis and emergency risk communication, the maintenance phase received the highest rating from the respondents. This connotes that HEIs in Occidental Mindoro have been consistent and effective with strategies during disasters. They had performed effectively in dealing with uncertainty reduction and continuous communication with the affected groups through messages providing a wider understanding to the public of the situation, intensive support, and cooperation in recovery efforts. In addition, respondents' remarks were high in the evaluation phase. These show that communication strategies revolve toward the evaluation process with a focus on discussions on lessons learned, new understandings, and adequacy of response using evaluation and assessment strategies, documentation of lessons, and creation of new linkages.

Meanwhile, both the initial and pre-crisis phases were deemed by the respondents as the lowest among the five phases. This means that communication strategies during these phases were poor and ineffective. This also means that campaigns being done by HEIs toward disaster education and communication to promote disaster preparedness were poor or lacking. This constitutes unprepared and insufficient disaster management skills among the stakeholders. Moreover, at the onset of the disaster, communication strategies directed toward uncertainty reduction and reassurance using immediate communication to the affected groups, using messages with empathy and alike were also viewed as inadequate and futile.

Overall, communication strategies earned a grand mean of 3.00 described as high with a standard deviation of 0.055 indicating that responses were homogeneous and similar among the different respondents. The maintenance phase had the highest mean of 3.53,

which is described as very high followed by the evaluation phase with a mean of 3.41, which is described as high. The strategies that have the least means were the initial phase with a mean of 2.09 and the pre-crisis phase with a mean of 2.69.

3.4 Improving disaster communication strategies

In terms of improving disaster communication strategies, data from the interview of the school officials revealed that the platforms of disaster communication available are limited only to social media, mobile messages, and radio communications which have the potential to be affected by signal and power interruptions during disasters. In addition, faculty and employees observed that there is a lack of emergency hotline service in their respective HEIs and unresponsive social media accounts to reach the institution and relay their situation in times of disasters and emergencies. Meanwhile, students observed that there are few orientations, seminars, and workshops on disaster communication being provided by the HEIs since schools' practices are only limited to drills and training which are not open for all students to attend.

4 Conclusion and recommendations

For the individual factors, HEI's primary method of communication of using mobile phones or text systems has loopholes since the common issue that everyone faces is the loss of communication due to power outages and signal loss because of electrical and cellular post destructions. Meanwhile, for the socio-cultural factors, the writers, editors, and communication managers of HEIs craft materials using jargon that can be too technical and challenging to understand by stakeholders. Finally, the presence and availability of social media accounts and websites of the HEIs can be greatly affected by disasters.

A one-size-fits-all concept does not apply in disaster communication since no single communication strategy or channel can reach all targeted stakeholders effectively during a disaster. Therefore, utilizing various communication strategies aside from social media and mobile messages to reach out to HEI stakeholders is a necessary action. It is recommended that HEIs have to maintain the balance between utilizing the old forms of traditional media such as radio and the new forms of media such as Facebook. This practice helps to address the potential gaps that may arise in either form of media during disasters. Similarly, HEIs should create a disaster communication plan approved by its board of trustees/regents and mobilize a disaster communication team that will execute it along with the cooperation of all stakeholders.

HEIs are greatly affected by technological disruptions in the forms of brownouts and slow internet connection aggravating the challenges brought by disasters since disaster communication strategies are more directed toward new media. This situation keeps worsening as it was discovered that there is no existing disaster communication plan in HEIs in Occidental Mindoro, and the disaster communication teams are not fully operational as HEIs inside the organization. Whereas, policies and orders are only being executed through memos or communication letters and oftentimes

not being practiced or executed by their respective institutions since there are no existing disaster communication plans in place. With these aforementioned factors, stakeholders, most especially students, have no option but to rely on the dangers of word of

mouth, which may lead to making unwise decisions during critical disaster situations.

From the results provided under the pre-crisis phase, HEIs' capacity to deliver accurate information without being biased

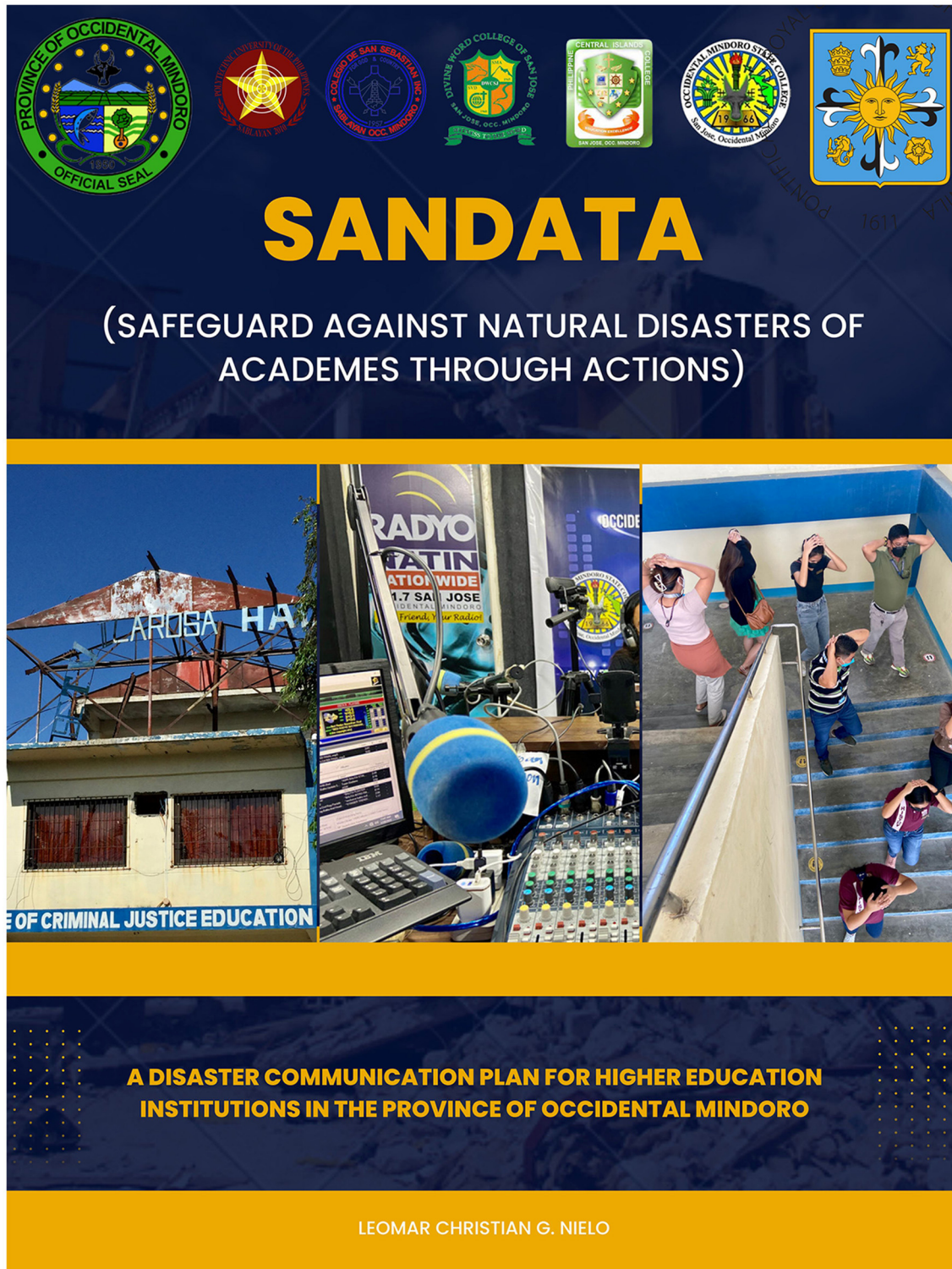


FIGURE 5
Safeguard Against Natural Disasters of Academes Through Actions (SANDATA).

or subjective is being practiced. Furthermore, collaboration with partner agencies through a memorandum of agreement to ensure effective response provides additional safety for the stakeholders during the initial phase. In the same manner, to ensure collaborative action against disaster, the motivation of stakeholders to remain vigilant and act wisely using social media campaigns is effective after receiving the highest remarks from stakeholders for the maintenance phase. HEIs as they capitalize on the potential of social media have sustainably informed their stakeholders about the important information on response and recovery during the resolution phase. Finally, the designation of the spokesperson of HEIs during the evaluation phase has reduced the confusion and battled fake news during disasters which helped stakeholders disseminate correct information. These practices mentioned above should be sustainably practiced by HEIs as they are found to be effective by respondents.

In terms of improving disaster communication strategies, officials shared that despite the opportunity social media provides, it could be easily disrupted by signal and power interruptions during disasters. For the Faculty and employees, poor streamlining of stakeholders' concerns was observed with the lack of emergency hotline service in their respective HEIs. Students, on the other hand, have shared sentiments on unresponsive social media accounts that should have been relaying their situation in times of disasters and emergencies.

It is greatly recommended that HEIs invest in traditional media as well to make the information inclusive and establish additional credibility as raised by school officials. For faculty members and employees, the creation of an emergency hotline service is recommended to address the urgent concerns of stakeholders. Meanwhile, the student's recommendation is to create social media management to address the unresponsiveness of HEI's social media page toward the concerns of stakeholders.

5 Safeguard Against Natural Disasters of Academes Through Actions

5.1 Background

Education as a fundamental human right should be ensured by Higher Education Institutions to be accessible, safe, and provided equally. Unfortunately, despite the government support and existing DRRM measures of HEIs in Occidental Mindoro, large-scale destruction brought by disasters hamper educational development in the province. HEIs have been suffering numerous types of disasters ranging from typhoons and flooding to rain-induced landslides (Occidental Mindoro PDPFP, 2014).

Due to the dangers brought by disasters in the HEIs of Occidental Mindoro and the crucial role of disaster communication to ensure effective disaster risk management delivery, the study developed SANDATA or Safeguard Against Natural Disasters of Academes Through Actions. This is a disaster communication plan that is a timely and relevant measure for HEIs to secure an immediate, accurate, streamlined, and clear communication process using disaster communications strategies under all phases of Crisis Emergency Risk Communication.

The results and findings of the study on disaster communication strategies emerged with high remarks by the stakeholders and were utilized as a part of the key communication activities recommended to be used by HEIs in every phase of the disaster. With this, HEIs can fulfill the mandate laid down by the Philippine Disaster Risk Reduction Management Act (RA10121) in safeguarding the community being designated as information generators and strategic communication planners promoting disaster resiliency and securing a safe learning environment for its stakeholders.

SANDATA as a disaster communication plan is divided into nine sections, namely, *cover page* (Figure 5), *introduction*, *legal basis*, *scope*, *audiences*, *objectives*, *definition of terms*, *conceptual model* (Figure 6), and *disaster communication strategies* (Tables 4–8).

5.2 Introduction

The Province of Occidental Mindoro is a disaster-vulnerable community with its development geography facing poverty and climate change and is situated in the western part of Mindoro Island with all of its 11 municipalities situated along the coastlines of the West Philippine Sea. Due to its geographic location, storm surges, strong typhoons, and frequent flooding, it caused damages/losses to lives and properties, education, agriculture, and infrastructure (Provincial Development Plan of Occidental Mindoro, 2014).

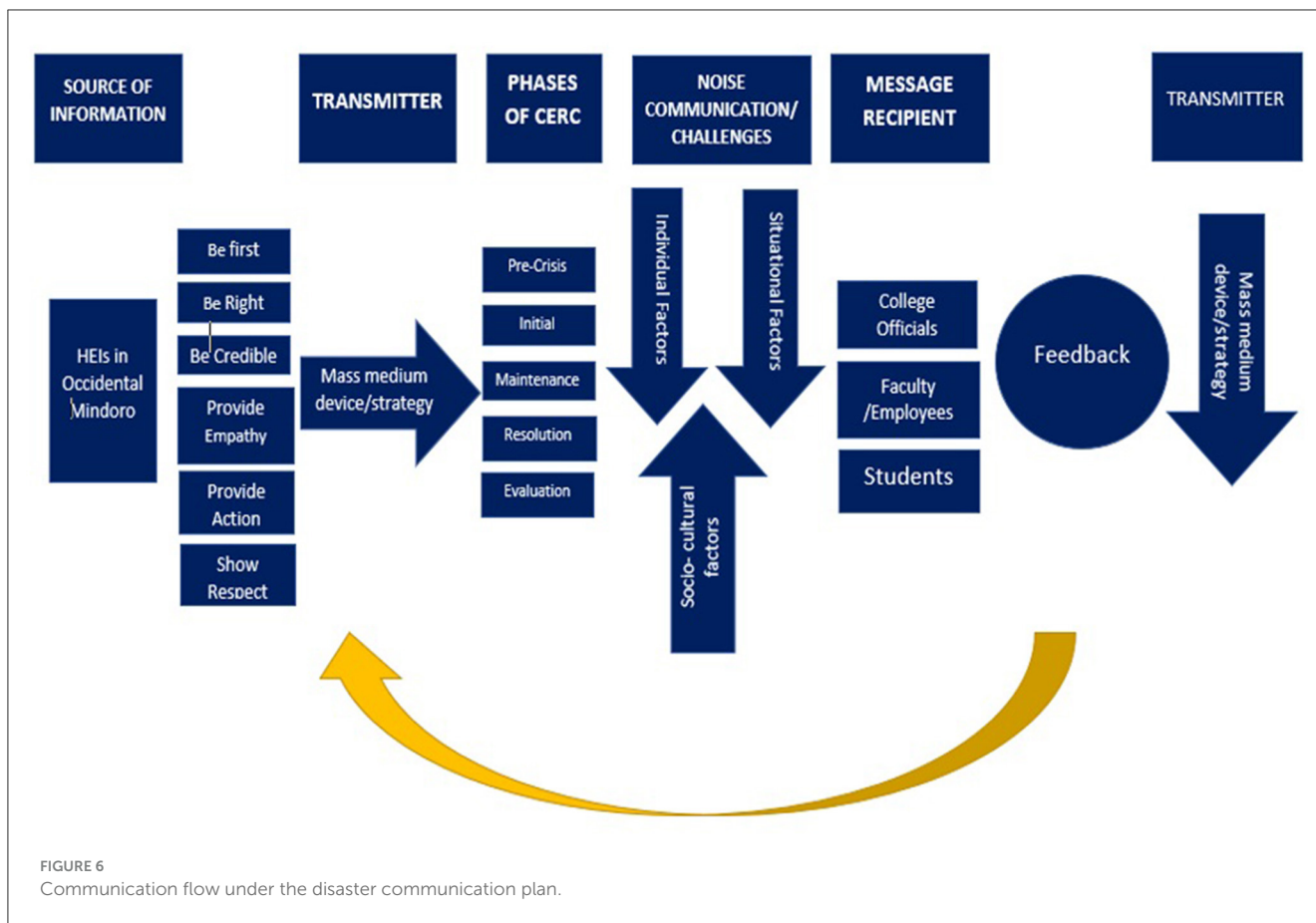
Unfortunately, the study of Alejandro (2019) identified disasters to have been hindering educational opportunities and development while Cadag et al. (2017) linked extreme educational hurdles created by disasters resulting in disruptions of class, danger to students' lives, and damages to school infrastructures.

By capitalizing on disaster communication, as suggested by Barrantes et al. (2009), academic institutions can address chaos and confusion and safeguard their stakeholders and can provide visibility, credibility, and concrete direction using disaster communications.

Due to the dangers brought by disasters in the HEIs in the province and the crucial role of disaster communications, the study developed SANDATA or Safeguard Against Natural Disasters of Academes Through Actions, a disaster communication plan for Higher Education Institutions in the Province of Occidental Mindoro.

5.3 Legal basis

This disaster communication plan is congruent with RA 10121 or the Philippine Disaster Risk Reduction and Management Act of 2010 as the primary legal basis of all disaster risk reduction measures of the government. According to Ani et al. (2015), the law directed all national government agencies to institutionalize policies, mechanisms, and programs proactive toward disaster risk reduction provided under the National Disaster Risk Reduction and Management Plan (NDRRMP) for 2011–2028.



5.4 Scope

This plan covers the Higher Education Institutions of Occidental Mindoro, specifically Occidental Mindoro State College and its six campuses situated throughout different municipalities in the province: the campuses of Labangan, San Jose, Murtha, Sablayan, Mamburao, and Lubang Island. The other HEIs include the Divine Word College of San Jose, Philippine Central Islands Colleges, Polytechnic University of the Philippines, and Colegio De San Sebastian.

5.5 Audiences

The involved respondents and sectors for this plan include Higher Education Institution stakeholders, especially college students, faculty members, and employees. The plan also connects with government institutions such as the provincial government of Occidental Mindoro and all the local government units functioning under it.

5.6 Objectives

1. To help all HEI's stakeholders communicate and share information as quickly as possible throughout all phases of disaster.

2. To secure the welfare of the HEIs in the province by managing communication properly in its disaster risk reduction management.
3. To serve as a guide to communicate properly about the prevalent information toward the existing risk and disaster.
4. To ensure an efficient flow of accurate and consistent information during disasters, risks emergencies about the cause, magnitude, uncertainties, and consequences toward the stakeholders.
5. To help communication managers deliver messages through appropriate channels to provide timely awareness and educate the public so that they can understand and implement the preventive measures.
6. To organize and foster cooperation among key internal and external partners.
7. To provide a system of information to the general public through the media and other communication channels to promote informed decision-making.

5.7 Definition of terms

5.7.1 Hazard

A dangerous phenomenon, substance, human activity, or condition that may cause loss of life, injury or other health impacts, property damage, loss of livelihoods and services, social and economic disruption, or environmental damage.

TABLE 4 Communication strategies under pre-crisis phase.

Crisis emergency risk communication: pre-crisis phase			
Key communication activities	Communication challenges considered	Medium/channel/transmitter	Office responsible
1. Deliver reports and constructive messages to faculty members/employees and students based on the facts provided by the university/college DRRM office's verified data and not on feelings or public hearsay.	Fake news, misinformation, and poor signal	Infographics on the official Facebook page, university/school radio, posts on bulletin boards and consultative meetings	- Disaster risk management office
2. Promote faculty members/employees and students' preparedness and public response for possible future crises through educational training and seminars from the learnings and recommendations of previous disaster incidents.	Cultural barriers, confusion, and a lack of familiarity with technical terms	Webinars on Facebook page and university/school radio or face-to-face seminars	- Disaster risk management office - Research and extension unit - The office of the vice president for research, development and extension
3. Provide time-to-time disaster communication updates to faculty members/employees and students for transparency using university/college radio programs and social media accounts for immediate reporting.	Fake news, misinformation, poor signal, and power interruption	Infographics on the official Facebook page and university/school radio announcements	- Disaster risk management office - Public relations office
4. Determine specific actions to improve disaster risk communication and crisis response capability during the academic council meeting of the university/college.	Confusion and lack of familiarity with technical terms, poor signal, and power interruption	Face-to-face consultative meetings and video conferencing meetings	- Disaster risk management office - The office of the university/college president
5. Debrief stakeholders affected by disaster using interpersonal communication and group discussion led by the disaster risk communication cluster of the university/college DRRM office.	The lack of communication empathy, discrimination, cultural barriers, and the overuse of jargon and technical terms	Face-to-face consultative meetings	- Disaster risk management office - Guidance office
6. Scrutinize the performance of the communication plan internally and externally by asking the faculty members/employees and students through face-to-face interviews on the university/college campuses.	Cultural barriers, the overuse of jargon and technical terms, and the lack of a feedback mechanism	Face-to-face consultative meetings	- Disaster risk management office - Colleges/departments and student council
7. Respond to intense media scrutiny about how the disaster recovery was handled using infographics and educational videos posted on the university/college's official social media account.	Fake news, misinformation, and signal and power interruption; unfamiliarity with high-tech communication channels used for disaster information by officials; and a lack of automated fact-checking technology	Infographics and educational vlogs on the official Facebook page	- Disaster risk management office - Colleges/departments and student council
8. Persuade the faculty members/employees and students to support university/college disaster policy and resource allocation through stakeholder forums/general assembly every semester.	Cultural barriers, the overuse of jargon and technical terms, and a lack of feedback mechanism	Face-to-face consultative meetings, video conferencing meetings, radio announcements, and bulletin board posting	- Disaster risk management office - Colleges/departments and student council
9. Assess if the faculty members/employees and students are responsive to risk avoidance and mitigation education using university/college social media accounts or face-to-face interviews.	Poor signal and power interruption, the overuse of jargon and technical terms, and a lack of feedback mechanism	Face-to-face consultative meetings, posting on the official social media accounts of HEIs	- Disaster risk management office - Colleges/departments and student council
10. Create a video campaign to accumulate support and donations from other HEIs, government organizations, and funding agencies and to accelerate recovery strategies.	Poorly written/created communication materials	Posting on the official social media accounts of HEIs	- Disaster risk management office - The office of external affairs and linkages

TABLE 5 Communication strategies under the initial phase.

Crisis emergency risk communication: initial phase			
Key communication activities	Communication challenges considered	Medium/channel/transmitter	Office responsible
1. Report and coordinate under a Memorandum of Agreement (MOA) with the other response and recovery groups and agencies in times of disaster such as local disaster departments, police and fire departments, media, and other personnel whose job is to safeguard the public during emergencies, natural disasters, and outbreaks.	Miscommunication and poorly written communication letter	Mobile messaging, written letters, and social media posting	- Disaster risk management office - The office of external affairs and linkages
2. Call faculty members/employees and students and community partners for consultative meetings and open discussion for the revision of the university/college disaster risk reduction communication plan.	Confusion and lack of familiarity with technical terms, poor signal, and power interruption	Face-to-face consultative meetings and video conferencing meetings	- Disaster risk management office - Public relations office
3. Provide educational video clips in the evacuation centers aimed to support the overall welfare of the victims such as strategies on stress debriefing.	Poorly written/created communication materials, lack of familiarity with technical terms, and cultural barriers	Infographics and vlogs	- Disaster risk management office - Guidance office
4. Evaluate university/college disaster communication plan performance using interviews and group discussions with the faculty members/employees and students.	Cultural barriers, the overuse of jargon and technical terms, and a lack of feedback mechanism	Face-to-face interviews or online video conferencing	- Disaster risk management office - College/department
5. Establish a 24/7 operational university/college disaster risk emergency communications operations center.	Loss of signal and power interruption	Mobile messaging, social media posting, radio Infographics, and vlogs announcements	- Disaster risk management office - The office of management information system

TABLE 6 Communication strategies under the maintenance phase.

Crisis emergency risk communication: maintenance phase			
Key communication activities	Communication challenges considered	Medium/channel/transmitter	Office responsible
1. Motivate school faculty members/employees and students to act or remain vigilant through social media campaigns and advisories using vlogs and education advertisements.	Fake news, poor signal and power interruption, unavailability of technological devices, and poorly written/created communication materials	Infographics and vlogs posted on social media, mobile messages, and radio announcement	- Disaster risk management office - College/department
2. Celebrate the university/college's DRRM awareness and readiness initiatives such as Fire Prevention Month, National Disaster Resilience Month, and National Disaster Preparedness Month Kick-Off.	Misinformation	Infographics and vlogs posted on social media, mobile messages, radio announcements, and flyers	- Disaster risk management office - College/department - Vice president for academic affairs
3. Listen to stakeholder's queries and feedback and correct any misinformation on the university/school social media official page by directly commenting to faculty members/employees and students.	Discrimination, cultural barriers, the overuse of jargon and technical terms, a lack of empathy in communication, and a lack of feedback mechanism	Social media posting and radio program announcements	- Disaster risk management office - Public relations office
4. Track social and broadcast media and public comments or statements to identify rumors and mitigate trolls and fake news in the height of disasters by the university/college designated media focal persons or managers.	Fake news, misinformation, signal and power interruption, unfamiliarity with high-tech communication channels used for disaster information by officials, and a lack of automated fact-checking technology	Social media posting and radio program announcements	- Disaster risk management office - Public relations office
5. Distribute relief packages to distressed faculty members/employees and students using strategic disaster risk communication strategies to effectively connect, converse, and communicate with them.	Discrimination, cultural barriers, a lack of empathy in communication, and the loss of signal/power interruption	Infographics and announcements on social media, mobile messages, and radio announcement	- Disaster risk management office - College/department - The office of student affairs and services - Vice president for academic affairs
6. Express empathy for faculty members/employees and students who may still be suffering or who have suffered an unrecoverable loss through official written letters or the university/college's social media posts.	Discrimination, cultural barriers, a lack of empathy in communication, and the loss of signal/power interruption	Infographics, vlogs, announcements on social media, mobile messages, and radio announcement	- Disaster risk management office - Guidance office
7. Discuss the university/college's whole recovery plan through radio programs to reach out to faculty members/employees and students who have been affected by disrupted phone signals due to disaster.	Fake news, misinformation, and signal and power interruption	Infographics and announcements on social media, mobile messages, and radio announcement	- Disaster risk management office - Public relations office
8. Respond with inclusive and nondiscriminatory remarks and explanations of disaster responders and spokespersons as they communicate with faculty members/employees and students during disaster response.	Discrimination, cultural barriers, a lack of empathy in communication, and a lack of feedback mechanism	Face-to-face communication, social media video posting, and radio and news announcement	- Disaster risk management office - College/department
9. Ensure public service announcements of the university/college's social media accounts and local radio programs so that stakeholders understand ongoing risks and actions they can take to reduce the risk or harm of disasters.	Fake news, misinformation, signal and power interruption, and a lack of capacity to buy a technological device	Mobile messages and radio announcement	- Disaster risk management office - Public relations office

TABLE 7 Communication strategies under the resolution phase.

Crisis emergency risk communication: resolution phase			
Key communication activities	Communication challenges considered	Medium/channel/transmitter	Office responsible
1. Explain to the university/college website and social media accounts what the institution is doing to respond and recover from the disaster and continue to provide updates to establish the school's credibility.	Fake news, misinformation, poor signal, and power interruption	Consultative Meetings/assemblies, social media and radio announcements, and mobile messaging	- Disaster risk management office - Public relations office
2. Coordinate rehabilitation and recovery communication strategies through written communication letters spearheaded by the university/college DRRM Office determining post-damage reports and post-disaster needs assessments.	Miscommunication and poorly written communication letter	Written communication letters and face-to-face communication	- Disaster risk management office - The office of the vice president for administration, finance, and support services
3. Create linkages through external communication letters to collaborate with agencies and organizations that can contribute to the fulfillment of resolving the gaps from the previous disaster strategies performed.	Miscommunication and poorly written communication letter	Mobile messaging, written letters, social media posting, and radio announcements	- Disaster risk management office - The office of the vice president for research, development and extension - The office of external linkages
4. Encourage public support and cooperation on the university/college's response and recovery efforts through media campaigns and advocacies using radio public service announcements and social media posts.	The overuse of jargon and technical terms, a lack of empathy in communication, the overuse of jargon and technical terms, signal and power interruption, and a lack of capacity to buy a technological device	Mobile messaging, written letters, social media posting, and radio announcements	- Disaster risk management office - Public relations office
5. Ensure the university/college equal support to all of its faculty members/employees and students during the entire rehabilitation and recovery phases using continuous monitoring of the DRRM office using text messages and direct phone classes.	Fake news, misinformation, signal and power interruption, and a lack of capacity to buy a technological device	Mobile messaging, written letters, social media posting, and radio announcements	- Disaster risk management office - College/department - Vice president for academic affairs

TABLE 8 Communication strategies under the evaluation phase.

Crisis emergency risk communication: evaluation phase			
Key communication activities	Communication challenges considered	Medium/channel/transmitter	Office responsible
1. Lessen the public issue and media confusion about the disaster through a designated spokesperson assigned to communicate effectively in disseminating information.	Discrimination, cultural barriers, a lack of empathy in communication, and a lack of feedback mechanism	Social media posting, radio announcements, press conferences, and mobile messaging	- Disaster risk management office
2. Report disaster casualties to faculty members/employees and students using radio broadcasts and infographics on the university/college social media account.	Fake news, misinformation, signal and power interruption, and a lack of capacity to buy a technological device	Social media posting, radio announcements, press conferences, and mobile messaging	- Disaster risk management office - Public relations office
3. Share disaster findings with partner government agencies, fellow HEIs, and private institutions through meetings and forums.	Miscommunication and poorly written communication letter	Mobile messaging, written letters, social media posting, and consultative meetings	- Disaster risk management office - The office of the vice president for research, development and extension - The office of external linkages
4. Adapt understandable and inclusive reports written in the local language and layman's terms for the marginalized and indigenous part of the school community.	Cultural barriers, the overuse of jargon and technical terms, and a lack of feedback mechanism	Written letters, flyers, bulletin board announcements, and infographics posted on social media	- Disaster risk management office - College/department - Vice president for academic affairs
5. Examine problems and mishaps, and then reinforce what worked and addressed; what didn't work in the recovery and response efforts using feedback evaluation forms to the school faculty members/employees and students.	Cultural barriers, the overuse of jargon and technical terms, and a lack of feedback mechanism	Social media announcements, face-to-face interviews, and consultative meetings	- Disaster risk management office - College/department - Vice president for academic affairs
6. Create a video campaign to accumulate support and donations from other HEIs, government organizations, and funding agencies and to accelerate recovery	Poorly written/created communication materials, a lack of familiarity with technical terms, and cultural barriers	Infographics and vlogs	- Disaster risk management office - Public relations office

5.7.2 Disaster

A serious disruption of the functioning of a community or a society involving widespread human, material, economic, or environmental losses and impacts, which exceeds the ability of the affected community or society to cope using its resources.

5.7.3 Disaster risk

The potential disaster losses in lives, health status, livelihoods, assets, and services that could occur to a particular community or a society over some specified future time.

5.7.4 Disaster risk reduction

The concept and practice of reducing disaster risks through systematic efforts to analyze and manage the causal factors of disasters, including through reduced exposure to hazards, lessened vulnerability of people and property, wise management of land and the environment, and improved preparedness for adverse events.

5.7.5 Disaster risk reduction management

The systematic process of using administrative directives, organizations, and operational skills and capacities to implement strategies, policies, and improved coping capacities to lessen the adverse impacts of hazards and the possibility of disaster.

5.7.6 Communication strategies

This refers to a range of activities/communication practices that involve talking and listening, writing and reading, performing and witnessing, or, more generally, doing anything that involves “messages” in any medium or situation.

5.7.7 Academic and administrative heads

The designated college officials of a Higher Education Institution supervise all academic and administrative units and colleges of the institution.

5.7.8 Faculty members and employees

A member of the academe who possesses a permanent item that classifies him/her as an academic or administrative member of the institution performing official duties/responsibilities and has been in the service for more than 1 year to experience and witness the disaster risk reduction management practices of the college/university. They should be part of an office/department that is headed by a college/university official.

5.7.9 Students

Officially enrolled as a college student in the current academic year with at least 1 year of residency in the HEI to ensure that he/she has known, experienced, and witnessed the disaster risk reduction management of the college/university.

5.7.10 Higher education institutions

An accredited public institution of higher learning by the Commission on Higher Education either public or private that offers both higher professional education and research-oriented higher education.

5.8 Conceptual communication model

The model is anchored in the Melvin Defleur communication model (Haryanti and Rusfian, 2019), where the communication flow begins at the HEIs in Occidental Mindoro as the primary sources of information in the communication process. Then, as the college/university formulates its disaster messages for its stakeholders, the Crisis and Emergency Risk Communication principles for delivering effective messages have to be observed. As provided by the results of the study, principles, such as urgency, accuracy, credibility, empathy, action, and respect, are necessary for delivering an effective disaster risk message (Miller and Denham, 2020).

The transmitter or the communication medium/channel as one of the most important components of the model has to be carefully selected by the HEIs suited to the capability and availability of their stakeholders (Vardiansyah, 2004). It is a must to consider the communication resources of the stakeholders to ensure the direct transmission of messages from the HEI to its stakeholders which are the college officials, faculty members/employees, and students. Moreover, it is vital as well to determine the best mass medium device/strategy to be utilized for the Crisis and Emergency Risk Communication phases (Sellnow and Seeger, 2013) that the message will be conveyed. Along with this, the HEIs have to be mindful that every phase should have a recommended medium device/strategy in place to avoid the effects of communication challenges or noise, Hansson et al. (2020), which primarily disrupts the communication process or distorts the message causing a failed process of communication, misinformation, or confusion (McQuail, 2010).

The school stakeholders as the message recipients after successfully receiving the message from the communication medium/channel utilized by the HEI have to provide feedback in the form of a message or action as an indicator of successful message delivery in the communication process. The feedback is then expected to be executed again, through the transmitter or the communication medium/channel to relay the message to reach their respective HEIs. Finally, the roles of the primary source of information dissemination and the message recipients should be two-way communication as both HEIs and their stakeholders are expected to send messages and provide feedback and vice versa throughout the communication process.

Figure 6 shows the flow of the communication model under the conceptualized disaster communication plan.

5.9 Disaster Communication Strategies

Communication during disasters is crucial for academic institutions to maintain to protect and empower their stakeholders

through accurate and reliable information in the best strategy and medium possible.

To ensure clarity, suitability, and effectivity of disaster communication strategies as an integral component of disaster risk reduction management, the plan provides a list of recommended key communication strategies that can be utilized by Higher Education Institutions in all stages of disaster.

Table 4 shows the pre-crisis phase, Table 5 shows the initial phase, Table 6 shows the maintenance phase, Table 7 shows the resolution phase, and Table 8 shows the evaluation phase. These tables comprised suggested disaster communication strategies in every phase of Crisis Emergency Risk Communication that key stakeholders of Higher Education Institutions in Occidental Mindoro can utilize. Along with corresponding anticipated communication challenges, the suggested medium/channel/transmitter and the office responsible for fulfilling the execution of the communication strategies are provided.

Data availability statement

The original contributions presented in the study are included in the article/supplementary material, further inquiries can be directed to the corresponding author.

Ethics statement

The studies involving humans were approved by UST Graduate School Review Ethics Committee. The studies were conducted in accordance with the local legislation and institutional requirements. The participants provided their written informed consent to participate in this study.

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Author contributions

LN: Writing – original draft, Writing – review & editing.

Funding

The author(s) declare that no financial support was received for the research, authorship, and/or publication of this article.

Acknowledgments

The author would like to extend his utmost gratitude to the University of Santo Tomas–Graduate School and all stakeholders of Higher Education Institutions in the Province of Occidental Mindoro from academic/administrative officials, faculty members/employees, to students who participated in the study.

Conflict of interest

The author declares that the research was conducted in the absence of any commercial or financial relationships that could be construed as a potential conflict of interest.

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